



SREE NARAYANA NURSING COLLEGE

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Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated : 29.09.2006 and

A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006

Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



CURRICULUM PLANNING AND IMPLEMENTATION POLICY

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CURRICULUM PLANNING AND IMPLEMENTATION POLICY

OBJECTIVES:

- **Pursuing Academic Excellence:** Committed to delivering high-quality education by incorporating cutting-edge teaching and learning methods while fostering a culture of research and innovation.
- **Empowering Future Professionals:** Dedicated to shaping competent individuals who contribute meaningfully to society by continually assessing and improving academic programs for optimal outcomes.

FUNCTIONS:

1. Academic Accountability:

- Adhering to the standards and guidelines of the National Medical Council (NMC) and Pondicherry University for effective curricular implementation.
- Continuously developing and updating course materials, integrating recent advancements in the field.
- Employing appropriate teaching methodologies and Information and Communication Technology (ICT) tools for enhanced content delivery.
- Implementing quality assurance measures to ensure excellence in teaching, learning, and assessment.
- Encouraging continuous improvement through systematic quality assurance practices.

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II. Roles and Responsibilities:

Management:

- Actively gather and communicate community perspectives to the institution, facilitating informed decision-making.
- Provide necessary resources in alignment with the norms set by statutory bodies, ensuring institutional compliance.

IQAC:

At **Sree Narayana Nursing College**, we are committed to upholding high standards in both academic and administrative functions through the effective implementation of quality assurance policies.

Quality Assurance Policies

- Develop and implement comprehensive quality assurance policies that oversee all academic and administrative activities, ensuring continuous improvement and excellence.

Curriculum Committee:

- Develop academic calendars, timetables, and internal assessment schedules in alignment with institutional goals.
- Scrutinize and approve lesson plans, teaching schedules, clinical and community posting schedules, and internship schedules prepared by each department.
- Conduct regular academic audits in each department to ensure compliance and quality.
- Identify any gaps in the syllabus and recommend necessary measures for improvement.

Examination Cell:

- Conduct all examinations in a fair and organized manner.
- Collect and analyze examination results to identify areas for academic improvement.
- Address and resolve any grievances related to examinations to ensure a smooth process for students and faculty.


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Head of the Department (HOD):

- Ensure that course outcomes align with the department's goals and graduate attributes, promoting a cohesive learning experience.
- Address student concerns and ensure the proper allocation of subjects to faculty.
- Review and approve lesson plans, lecture notes, and other teaching materials to maintain high academic standards.
- Conduct regular staff meetings and organize student feedback sessions to foster an environment of continuous development.
- Monitor teaching progress and implement necessary remedial actions to enhance student performance.
- Review and approve assignment and examination papers, ensuring they meet the required standards.
- Ensure effective communication and consistency among faculty members teaching the same module.
- Identify relevant topics and speakers for invited talks, enhancing the learning experience within the department.


Faculties:

At **Sree Narayana Nursing College**, we uphold academic integrity and prioritize student development through structured processes and collaborative efforts.

Faculty Responsibilities:

- Ensure the academic integrity of assigned courses.
- Share best teaching practices to create a learner-centric environment.
- Conduct impartial assessments and provide opportunities for student development.
- Maintain clear communication and consistency in content delivery for shared courses.
- Seek feedback from students to continuously improve course offerings.

Department Activities (Seminars, CMEs, Workshops, Research):


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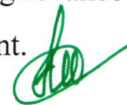
- Schedule and plan seminars, Continuing Nursing Education (CNEs), workshops, and value-added courses to enhance learning.
- Ensure that all topics and content are relevant and standardized across activities.
- Provide clear guidelines for student seminar presentations and research initiatives to foster academic growth.

III. Action Plan: Allocate courses to faculty before the start of the academic year to ensure smooth planning.

- Publish the **Sree Narayana Nursing College** Academic Calendar with approval from the head and curriculum committee.
- Prepare lecture and lesson plans, and regularly review and improve them based on student and faculty feedback.
- Employ suitable Information and Communication Technology (ICT) tools to enhance content delivery.
- Organize seminars, CMEs, workshops, and other courses regularly to provide continual learning opportunities.
- Ensure the timely administration of assignments, tutorials, and examinations.
- Regularly publish attendance records and internal assessment marks for transparency.
- Conduct parent-teacher and mentor-mentee meetings to provide academic and personal support to students.
- Map assignment and test marks to align with the attainment of course and program outcomes.

IV. Academic Monitoring and Student Support: The **Curriculum Committee** monitors the course conduct, adherence to schedules, and evaluations, while also addressing any student difficulties.

- An advisory system, comprising student coordinators and staff mentors, provides both academic and non-academic support.
- Various committees are established for student support, grievance redressal, discipline, and compliance to ensure a conducive learning environment.




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V. Academic Auditing: At Sree Narayana Nursing College, we prioritize continuous quality enhancement through structured audits and educational support systems.

- The **IQAC** conducts academic audits within departments at regular, specified intervals to ensure adherence to institutional standards.
- The **Internal Audit Cell (IAC)** oversees the entire academic audit process, ensuring it is thorough and objective.
- These audits cover a range of activities, including academic evaluations, extracurricular programs, mentoring mechanisms, and accreditation reporting, to maintain high standards across all facets of the institution.

VI. Nursing Education Unit (NEU): The **Nursing Education Unit (MEU)** inspires and supports pedagogical innovation, helping faculty adopt new teaching methods and learning techniques.

- The **NEU** organizes **Faculty Development Programs** to promote continuous improvement in teaching skills, ensuring that the faculty remains at the forefront of educational advancements.


VERIFIED BY


APPROVED BY

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